

**APS Combined KPI Reporting**  
**KPI definition - Template version 4**

Colour coding of cells

- yellow cells have conditional formatting and a target
- green cells contain values that do meet target
- orange cells contain a value that does not meet target
- blue cells indicate contracted KPIs

Item	Indicator	Definition	Target	Unit	Mon	Tue	Wed	Thu	Fri	Mon	Tue	Wed	Thu	Fri	Mon	Tue	Wed	Thu	Fri	Mon	Tue	Wed	Thu	Fri	
					5/12/16	6/12/16	7/12/16	8/12/16	9/12/16	12/12/16	13/12/16	14/12/16	15/12/16	16/12/16	19/12/16	20/12/16	21/12/16	22/12/16	23/12/16	26/12/16	27/12/16	28/12/16	29/12/16	30/12/16	
<b>4. LAB</b>																									
4.1	Patient episodes	Total number of patient episodes		number	383	460	468	474	388	461	522	467	458	411	351	418	338	288	124	Public	Public	61	73	61	
4.2	Patient tests	Total number of patient tests performed		number	555	497	390	459	336	412	453	552	423	362	317	380	390	372	285			215	227	213	
4.3	Urgent tests	Total number of urgent tests		number																					
4.4	% urgent tests	4.3 divided by 4.2		percent																					
4.12	% Amended Results	Percentage of results changed after original result was reported to referrer. 4.11 divided by 4.2	less than	1%	percent																				
4.14	Timely attendance frozen sections and booked cytology for FNAs	% of timely attendance for booked frozen sections and booked cytology for FNAs for the private referrers/hospitals (assumes mutually agreed and clinically appropriate booking)	greater than	95%	percent	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%			100.0%	100.0%	100.0%	
<b>5. TURNAROUND TIME</b>																									
<b>NON-URGENT</b>																									
5.6a	Total TAT Histology - Biopsies	Turnaround time for 80th centile from collection to report, expressed in working days	less than	3.0	working days																				
5.6b	Total TAT Histology - major resections	Turnaround time for 80th centile from collection to report, expressed in working days	less than	5.0	working days	5.2	4.2	5.1	4.3	4.2	4.2	5.8	5.1	5.2	4.2	5.2	5.3	6.1	6.2	6.9			7.1	7.2	8.3
5.6c	Total TAT Histology 98% percentile	Turnaround time for 98th centile from collection to report, expressed in working days	less than	10.0	working days	8.1	7.1	9.0	8.1	7.1	7.0	7.0	7.0	7.2	7.9	8.1	7.2	7.9	7.2	10.1			9.9	10.0	10.3
<b>7. QUALITY IMPROVEMENT</b>																									
<b>note - only needs to be reported weekly (not daily) - so whole weeks data can be filled in against "Friday"</b>																									
7.1	Total issues / events	Number of issues / events / corrective actions year to date, entered into Riskman		number																					
7.4	Total Complaints	Number of complaints received year to date		number																					
7.6	New complaints	Number of new complaints received this week		number																					
7.7	Complaints acknowledgement	Number of new complaints that have received acknowledgement (letter or phone call within 48 hours) this week		number																					